IFCB-R Field Trips

WALLED LAKE CONSOLIDATED SCHOOL DISTRICT

FOREIGN TRAVEL INFORMATION FORM
(This portion to be completed by teacher/supervisor)

Foreign travel is defined as all places outside the United States except Canada. This information will aid the district and the insurance provider in assessing the risk associated with trips abroad.

Teacher/Principal _________________________________________________   Grade ________________

Building _____________________________ Department _________________________________________

Number of Students ____________   Age of Students ______   Number of Chaperones ________________

Chaperones’ Relationship to School/Program:   Parents ______________ Employees ______________

Other (please describe)______________________________________________________________________

Number of Days _________  Date Leaving _____________________  Date Returning ___________________

Destination _______________________________________________________________________________

Purpose of Trip ____________________________________________________________________________

_________________________________________________________________________________________

Itinerary (provide attachment with specific, daily itinerary) _________________________________________

_________________________________________________________________________________________

Mode of Transportation to Destination __________________________________________________________

Mode of Transportation While Abroad __________________________________________________________

Sightseeing in Other Cities ___________________________________________________________________

Has this trip been taken before?    ☐ Yes    ☐ No

Will student medical forms be taken on trip?    ☐ Yes    ☐ No

I have informed all student guardians that chaperone fees for this field trip are included in the student fees.

Yes _____   Does Not Apply _____

Teacher/Principal Signature ___________________________________  Date _____________________

Revised:  2/2/06, 07/07