Walled Lake Central
Senior Year
Recommended Timeline

Before school is out for summer:

- **Parchment**: Register an account on Parchment, the electronic transcript reporting system [www.parchment.com](http://www.parchment.com). Transcripts must be requested through this system. 
  - **Parchment Video Instructions**: [http://support.parchment.com/ics/support/kbanswer.asp?deptID=30032&task=knowledge&questionID=753](http://support.parchment.com/ics/support/kbanswer.asp?deptID=30032&task=knowledge&questionID=753)
- **Letters of Recommendation**: Do the colleges you plan to apply to require letters of recommendation? If so, then ask your academic teachers (2) personally if he/she is willing to write a letter of recommendation. It’s suggested to complete a *Teacher Info Form for Recommendations* for each recommending teacher.
- **Common Application**: If applying to a Common App member university, attend the Common Application presentation presented by the Counseling Department.

Summer between Junior and Senior Year:

- **Update your EDP**: [www.careercruising.com](http://www.careercruising.com)
- **College Visits**: Visit the college(s) you are seriously interested in. Spend the time taking a tour, visiting their facilities, especially their Admissions and Financial Aid offices.
- **Military and Tech School Visits**: Visit any trade schools of interest or speak with a recruiter of the service you are interested in.
- **SAT**: Register to re-take the SAT if necessary [https://collegereadiness.collegeboard.org/sat?navId=gh](https://collegereadiness.collegeboard.org/sat?navId=gh)
- **ACT**: Register to take the ACT if necessary [www.actstudent.org](http://www.actstudent.org)

August/September:

- **College Applications**: Updated Freshman applications are available after August 1st. All college applications are available on the colleges’ websites under “Undergraduate Applicants”. Students are responsible to know and abide by all deadlines determined by each college.
- **Common Application**: Updated Common Application is available after August 1st. Research Common App college(s) of interest and their required supplements. [www.commonapp.org](http://www.commonapp.org)
- **WLC College Application Process Form**: Refer to step-by-step instructions on *WLC College Application Process* instruction Sheet. Follow steps as listed.
- **Letters of Recommendation**: Send a confirmation email to teachers who agreed to write you a letter last spring. All electronic notifications (Common App, SendEdu, Parchment, etc..) for recommendations from Teachers and Counselors MUST be received no later than October 15.
- **Student Information Form**: All seniors applying to ANY college must complete the Senior Information Form and turn it into the Counseling Office. No applications or transcript requests will be processed until this form is received.
- **Registration and Senior Year Schedule**: Attend Registration in August and verify your senior year schedule. Complete the appropriate *Schedule Change Request Form* if any changes are necessary.
- **NCAA Clearinghouse**: Students considering playing a college sport MUST be registered with the NCAA Clearinghouse [www.eligibilitycenter.org](http://www.eligibilitycenter.org) Questions? Refer to your specific Counselor.
• **College & Tech School Rep Visits**: Sign up online [www.signupgenius.com](http://www.signupgenius.com) (email: WLCCounseling@wlcsd.org) Password: Vikings) for Fall College Rep Visits to Central.

• **Prepare for the FAFSA**: FAFSA filing opens October 1.

**October:**

• **College Applications**: All should be completed no later than 10/31. Be sure to follow the WLC College Application Process Form. Students are responsible to abide by all deadlines determined by each college.

• **Applying Early Admit**: Complete and send this application first, adhere to college Early admit deadline. Nov 1 Deadline? All electronic notifications (Common App, SendEdu, Parchment, etc..) for recommendations from Teachers and Counselors MUST be received no later than October 15.

• **Financial Aid**: File the FAFSA: FAFSA filing opens October 1 and closes June 30. File early!

• **Thank You Notes**: Write personal thank you notes to recommending teachers and counselors.

• **College Fairs**: Attend local and regional college fairs in the area.

• **Counseling Newsletter**: Check the monthly Counseling Newsletter for all local events and scholarship listings.

• **Stay Involved**: Remain involved in school and community activities.

**November/December:**

• **Monitor Applications**: Monitor web accounts for the college(s) applied to for the status of your application(s).

• **Grades**: Keep your grades up! Expect many colleges to review your first semester grades.

• **Early Decision**: Early admit notifications should be arriving now.

• **Legacy Scholarship**: Information is posted online regarding Legacy Scholarships. Postcard reminders mailed home. Students are responsible to abide by posted deadline for application.

• **Scholarship Information**: Examine the Scholarship Link on the Counseling website that it continually updated.

**January/February**

• **Exams**: Prepare for first semester exams.

• **Mid Term Reports**: Request “next grading period” transcripts be sent to college(s) applied to on [www.parchment.com](http://www.parchment.com)

• **Monitor Applications**: Continue to monitor web accounts for the college(s) applied to for the status of your application(s).

• **AP Exams**: Register and pay for any AP Exams you plan to take. Deadlines strictly enforced.

**March/April**

• **Review Acceptances**: Review all acceptances and financial aid offers from top-choice schools.

• **Technical Schools**: All Applications to trade schools and Community College should be finalized.

• **Stay focused**: Maintain good grades and stay focused on your school responsibilities.

**May**

• **Notification**: Notify your college of choice and send deposit by May 1.

• **AP Exams**: Take AP Exams you are registered for.

**June:**

• **Final Year Reports**: Request “next grading period” transcripts be sent to college(s) applied to on [www.parchment.com](http://www.parchment.com)