Low Balance Notifications

**Note:** Low Meal Balance Settings are only available if your school district’s lunch program provides us with student meal account balances**

Once you are logged into your e~Funds for Schools account, select **Low Meal Balance**, as shown by the red arrow above.
Enter a Minimum Balance dollar amount.

Check the box under "Notice" to receive emails when your student’s account falls below the Minimum Balance amount you entered.

If you would like to automatically add funds to your student's account, enter that amount under Replenish Amount and check the box under “Auto Replenish”

**If you do NOT wish to receive low balance notifications or automatically replenish the amount on your student’s lunch account, make sure the box under “Notice” and “Auto Replenish” are UNCHECKED.

Click “Apply Low Meal Balance Settings”
One-Time Payment

Once you have signed in to your e~Funds for Schools account, select Make a Payment as shown by the red arrow above.
One-Time Payment

Select the student you wish to make a payment for.

Enter the dollar amount you would like to deposit for each student.

Next, select the date in which you would like to deposit for each student.

Select “Add” and then select “Continue.”
One-Time Payment

To complete the transaction, you will need to verify your payment information is correct and accept convenience fee(s).

Click “Submit.”
One-Time Payment

Please print your receipt for your records.
Pre-Authorized Payments

Once you have signed in to your e~Funds for Schools account, select Schedule a Pre-Authorized Payment, as shown by the red arrow above.
Enter the dollar amount you would like to deposit for each student.

Next, select the date in which you would like to deposit for each student. Click Add.
Pre-Authorized Payments

After you have added the payment, a pop-up screen will appear. This screen allows you to repeat the payment on a weekly, bi-weekly, or monthly basis. You can also choose the last payment date (i.e. end of the semester or school year).

After you have entered in the Repeat Frequency AND Last Payment Date, select Continue.
Pre-Authorized Payments

Verify that your payment information is correct and accept convenience fee(s).
Select Submit.
Pre-Authorized Payments

Please print this receipt for your records.
After you have signed in to your e~Funds for Schools account, select View Payment History, as shown by the red arrow above.
View Payment History

Your past 30-day history will be displayed.

You can click on the drop-down menu on the right to view your payments for the current school year.