PLEASANT LAKE ELEMENTARY
‘ANCHORS AWAY’ DISMISSAL PROGRAM

The “Anchors Away” dismissal program allows parents to pick up their children without coming into the building at the end of the school day. This procedure provides an easy and safe way for parents to pick up their children. This program is mandatory for all students who do not ride the bus home and are not enrolled in Prime Time Care. This is not an optional program.

Register by completing the attached registration form and returning it to the office. Each registered family will receive an ‘Anchors Away’ number to display in its vehicle at pick-up. Students are picked up in the rear of the building outside the gym doors. Cars wait along the North/West side of the building. If you do not have your ‘Anchors Away’ number displayed at time of pick-up, you will be asked to report to the office to sign out your children. The Anchors Away Dismissal Program will begin on the first day of school.

Anchors Away Procedures & Rules

- Each vehicle must have a visible, numbered ‘Anchors Away’ sign.
- Vehicles will line up along the North/West drive. While waiting in the lined waiting area, please adhere to kind, considerate, and safe driving procedures.
- Students report to the gymnasium at the close of the school day. Staff members will call students in order to proceed to the appropriate vehicle displaying an ‘Anchors Away’ number sign.
- Make sure that your vehicle is not blocking others. Stay completely in the designated lane and move-up in a timely manner.
- Have your ‘Anchors Away’ number sign visible for staff.
- Always pull your vehicle up as far as you can.
- Children will only enter the vehicle on the driver’s side.
- Make sure that everyone that may pick up your child has an “Anchors Away” sign.
- No cars will be loaded until 4:00 p.m.
- Once your car is loaded you will be able to safely pass on the right.
- Students not picked up at dismissal will go to Prime Time Care and you will be assessed a fee.
I am registering for the “Anchors Away” dismissal program. I agree to follow the “Anchors Away” procedures as outlined. Each family will receive 3 car signs.

Please return the completed form to the main office.

Date: __________________

Parent/Guardian Printed Name: ________________________________

Parent/Guardian Signature: ________________________________

Child/Children to be picked up:

________________________________________________________
(Child’s Name, Teacher, Room #)

________________________________________________________
(Child’s Name, Teacher, Room #)

________________________________________________________
(Child’s Name, Teacher, Room #)

________________________________________________________
(Child’s Name, Teacher, Room #)