Refocus Policy and Options Room Policy
2019-2020

Refocus Policy
• To help minimize classroom interruptions we will employ a process called **Refocus**.
• The goal is to remove a student who is demonstrating destructive behavior from the situation quietly and quickly without causing a disruption.
• The student will then step out into the hall to fill out a Refocus Form, which helps the student to understand that he or she is demonstrating distracting behavior and shows them how to get back on track in a positive way.
• It is a de-escalatory process that minimizes missed class time. This process has a progressive series of consequences in effect. These violations start fresh every quarter. The consequences go as follows:
  - 1st Refocus Form: Teacher and Student Conference
  - 2nd Refocus Form: Parent Contact from the teacher
  - 3rd Refocus Form: Assistant Principal and Student Conference with an additional consequence such as an After School Detention

Option Room Policy
• The purpose of our Options Room is to be a place where students may be asked to go if their behavior has become too distracting in the classroom.
• It is a spot for the student to regroup, reflect, and finish their work in a quiet setting.
• When a student arrives to the Options Room, they will fill out a form and the student will then email it to the parent. This is in an effort to hold the student accountable.
  - 1st Options: Parent contact by the student
  - 2nd Options: Additional consequence such as a Lunch Detention
  - 3rd Options: After School Detention
  - 4th Options: Additional consequences that may include suspension

Both of these policies are being implemented in an effort to create and maintain a positive learning environment for all of our students and to create a positive teaching environment for our teachers.