Wixom Elementary School
Title 1 School-Parent Involvement Plan
2013-2014

In order to comply with the ESEA, Title 1, Part A, Section 1118, Wixom Elementary has created this School-Parent Involvement Plan.

Wixom Elementary will hold two meetings annually, one in the fall and one in the spring of each school year for the parents of Title 1 identified students. The fall meeting will only be for the parents of Title 1 identified students as well as volunteers and staff members who are involved in the Title 1 program. An invitation will be printed in English and Spanish in the school newsletter The Wixom Howler. At this meeting, the staff will explain the Title 1 requirements and the rights of the parents to be involved in the Title 1 Program. Translation in Spanish will be provided for Spanish speaking parents in attendance. The parents will have the opportunity to review the Parental Involvement Policy and suggest any changes. The parents will also be given the opportunity to review the services provided under Title 1 and suggest any changes or improvements.

The second meeting will be combined with the April meeting of the Wixom Elementary PTA. At this meeting, the Director of Title 1 will be invited to summarize the status of the program. Parent input will be requested through a survey, and small group discussions will be held to generate new ideas for the following year. An invitation will be printed in English and Spanish in the school newsletter The Wixom Howler.

Wixom Elementary will provide parents timely information through weekly school newsletters, group emails, classroom letters, the school website, Family Access, curriculum nights, PTA meetings, the PA-25 Annual Report, parent-teacher conferences, and other parent meetings. Topics will include:

- Description and explanation of the curriculum
- Description and explanation of our current School Improvement Plan
- Forms of academic assessment to be used
- Proficiency levels that students are expected to meet
- Opportunities for decision-making related to the education of their children

Information will be provided in a language the parents will understand, to the extent practical. Translators will be provided to facilitate communication with Spanish speaking parents. The principal will work with the PTA Executive Board to have invitations to key PTA events translated into Spanish. The principal will make arrangements to have a translator available for Title 1 services such as Title 1 Family Math Night and Title 1 Family Literacy Night. On Curriculum Night, options will be available for translation for Spanish speaking parents.
At report card times, the school will do voice mail broadcasts in both English and Spanish to explain how to access the quarterly report cards. In addition, the school will publish articles in the school newsletter in both English and Spanish to explain how to access the quarterly report cards.

At the annual fall Parent-Teacher Conferences, teachers will ask parents/guardians about the best way to communicate with them about their child’s academic progress as well as about other key information (electronic, U.S. Mail, etc.)

Wixom Elementary will respond to parental concerns and/or suggestions as soon as practically possible.

Wixom Elementary will provide one Family Literacy Nights (K-5) and two Family Math Nights (K-5) to train parents and their children in valuable literacy and math activities to support the curriculum at home. Translators will be provided to facilitate communication with Spanish speaking parents. Parents will receive free materials to implement the activities at home.

Wixom Elementary will annually provide a School/Parent Compact for each parent, teacher, and student to review and sign. The compact will be provided in the major languages spoken in the school.