Contact Name: _______________________________________________________

Phone Number: ___________________ Email: _________________________

Location of Event: ___________________________________________________

Title of the Event: ____________________________________________________

Date of Event: ______________ Time of Event: _________________________

Start Time of Event: ___________ End Time: _______________________

Grade of Participant/Talent: ______________

Does this event have a dressed rehearsal? YES NO

Can we use the rehearsal for the taping? YES NO

If yes, what day and time is the rehearsal? _______________________

Please list all special requests which pertain to the taping of the event:
__________________________________________________________________________
                                                                                       
__________________________________________________________________________

Permission to Record Event:

In the event that your performance has copyright material, please check the following boxes:

☐ You have permission to record ☐ Permission to air on WLTV

☐ Permission to create DVD copies of your event ☐ No copyright material is being used

☐ Please record the performance and supply 1 copy to director for reviewing/files

In order for your event to be recorded by WLTV you must check all the boxes that apply to your event. Please note by checking the above boxes you are indicating you obtained the proper licenses to cover any and all copyrighted material.

All requests must be turned in TWO weeks before event. Please understand that WLTV tapes events on a first come first serve basis. We try very hard to tape all events that are requested.

WLTV Productions
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